



COLLEGE OF BUSINESS  
COLORADO STATE UNIVERSITY

CAREER MANAGEMENT CENTER

## Welcome to the College of Business Career Management Center at CSU!

Thank you for your interest in hiring CSU Business Students. Whether you are looking to hire 1 student or 40 students as interns, part-time, or full-time staff, you have come to the right place! We can help you build your recruiting brand within the College, help you post positions where students will find them, come to campus, and more!

To be eligible to recruit at the College of Business, employers must read and comply with U.S. [Equal Employment Opportunity Law](#), CSU [Non-Discrimination Statement](#) and Career Services Employer [Expectations](#), and Career Center [Recruiting Guidelines](#) and [Requirements](#).

Once you have reviewed our expectations, guidelines, and requirements, we welcome you to start recruiting at the College of Business.

### Recruiting Services

*There are a wide variety of opportunities to get involved on campus. See below for a list of options.*

#### Handshake – FREE

Handshake, our campus-wide job and internship database, is the place where talent meets opportunity by connecting students and alumni with employers through online job and internship postings, on-campus interviews, events, and more.

Using Handshake is quick and easy--just follow this link to register your company:  
<https://colostate.joinhandshake.com/login>.

If you have previously registered in our system, simply log in. If you are new to our system, in the upper right-hand corner click "No account? Sign up here." Additional instructions can be found [here](#).

Once you create your employer account, you will want to [connect with CSU](#). Employers are approved by the University Career Center at CSU and can take a few business days to approve your account. Once approved, you can start [posting jobs/internships](#) for CSU students to view.

If your company already has a Handshake account and you would like to create your own user account to be able to post jobs/internships, please follow [these instructions](#).

You can engage with students through messaging and video chats. Handshake's [messaging feature](#) allows you to reach out to students individually from their profile, or via [campaigns](#) that promote your opportunities and events in Handshake. [Virtual Info Chats](#) allow you to set up 15-minute one-on-one video calls with students. Create your [schedule](#) to get started! Then you can link this calendar to jobs you post so students can schedule time with you to learn more about the position. You can also send your availability calendar to students you are already messaging to take the conversation to the next level. Or reach new students by promoting your availability calendar through [bulk messaging](#).

*\*Updated 1/4/2023*

Want to allow students to start the conversation? Make sure to check the "Visible on Company Profile" box in your profile account information settings (this setting is off by default). This allows students to see your contact information on your company's handshake page and gives them the opportunity to message you first. Additionally, you can make yourself available for students to contact specifically about job opportunities that you post. When creating the job posting, mark that you are open to speaking with interested candidates and select if you would like students to message you, find a time to video chat by linking your availability calendar, or both.

For additional help articles and best Handshake practices, please follow [this link](#)! Please reach out to [cob\\_hirebizrams@Mail.Colostate.edu](mailto:cob_hirebizrams@Mail.Colostate.edu) or call 970-491-1540 with any Handshake questions.

## Micro-Internships with Parker Dewey

We are excited to partner with Parker Dewey to offer micro-internships to our students! If you want to expand your recruiting pool to access diverse talent with 21st-century skills and the grit to succeed, Micro-Internships make it easy. Micro-Internships are short-term paid projects perfect for students looking to gain real-world experience without the time commitment of an internship. If you want to improve the effectiveness of your hiring efforts and lower the costs (and risks) associated with onboarding, no problem. If you just need some immediate help on projects because you or your team is overloaded, this is a great option. For more information on micro-internships at CSU and to see project examples, [click here](#).

## Mentoring – FREE

The College of Business's mentoring programs provide students, alumni, and business leaders with the opportunity to share experiences and strengthen interpersonal skills. We have three mentoring tracks you can engage with: Professional, Flash, and Graduate Mentoring.

**Professional:** College juniors and seniors are paired with seasoned business professionals in this year-long program designed to help students achieve their goals, build professional relationships and explore opportunities available after graduation.

**Flash:** As the name suggests, this is a very short, one hour or less, kind of mentoring, perfect for quick questions related to certain job roles, industries, etc.

**Graduate Program Mentoring:** This program matches our graduate students with executives or high-level business professionals, the majority of whom hold a Masters and/or MBA.

If you are interested in participating in our Mentoring Programs, please contact Lorie Humphrey at [cob\\_professional\\_mentoring\\_program@mail.colostate.edu](mailto:cob_professional_mentoring_program@mail.colostate.edu).

## Information Table in the College of Business – FREE

Host a table in the busiest part of the College to build your brand awareness and interact directly with students. Snacks and swag are highly encouraged. Please reach out to [cob\\_hirebizrams@Mail.Colostate.edu](mailto:cob_hirebizrams@Mail.Colostate.edu) to register.

## On-Campus Job and Internship Interviews – FREE

We work with the University Career Center Employer Connections Team to schedule on-campus interviews in the Employer Interview Suite. Request an on-campus interview room through Handshake or reach out to Codi Delgadillo at [codi.delgadillo@colostate.edu](mailto:codi.delgadillo@colostate.edu) for more information.

## Industry Meet Ups – FREE

Each semester the Career Management Center, in collaboration with the corresponding Academic Department, hosts an industry meet up. Numerous professionals from the industry come to share their experience with students/alumni. Although this is a hiring event, we highly encourage younger students just starting out in their concentration to attend as this is a great learning opportunity to see where they could go with a degree. This is an excellent chance for employers to connect with younger students as the job market tightens and students are getting recruited to sign with competitors earlier and earlier. Typically, Finance and CIS Meet Ups are held in the fall, and Marketing and Management Meet Ups are usually held in the spring. Additional industry events vary by semester. If interested in participating, please reach out to [cob\\_hirebizrams@Mail.Colostate.edu](mailto:cob_hirebizrams@Mail.Colostate.edu) for more information.

## College of Business Job and Internship Expo – COST VARIES

This career fair is hosted once each semester and is open to College of Business students and alumni. It is a great event to connect with targeted business students. Cost varies; please contact [cob\\_hirebizrams@Mail.Colostate.edu](mailto:cob_hirebizrams@Mail.Colostate.edu) for more information.

## Impact MBA Corporate Sustainability Fellowships

Apply to host a CSU Impact MBA candidate to work on sustainability initiatives within your organization for 10 weeks (400 hours) throughout the summer. Improve operations, enhance your talent pipeline, and benefit the environment! [See this flyer](#) for timeline and project examples. Visit [csubiz.com/fellowship](https://csubiz.com/fellowship) or email [grace.wright@colostate.edu](mailto:grace.wright@colostate.edu) for more information.

## Career Alliance Partner Program – COST VARIES

Each year, the Career Management Center has the ability to collaborate with a select number of companies to help you develop additional tools and opportunities to get your message out to students. A wide variety of partnerships and sponsorships are available to help build your recruiting brand on campus and to highlight your opportunities to students. Please contact Shawn Utecht at [shawn.utecht@colostate.edu](mailto:shawn.utecht@colostate.edu) or call 970-491-7377 to learn more about our partnership and sponsorship opportunities.

## How can we help you?

There are many benefits of hiring CSU Business Rams as interns, part-time, and full-time staff. Our team can also help with recruitment cycle planning, internship development, scheduling, and more. For more information or to see how we can help with your recruiting needs, please contact [cob\\_hirebizrams@Mail.Colostate.edu](mailto:cob_hirebizrams@Mail.Colostate.edu) or call the CMC Front Desk at 970-491-1540. Go Rams!