Appeal for Admission

Full Name (print legibly):  __________________________________________________________________________________________
CSU ID Number:   __________________________________________________________________________________________
Current Major:              Undeclared Business Interest  Other:  __________________________________________

The appeal process is for continuing CSU students only, incoming first-year/transfer students are not eligible. An appeal for admission into the College of Business may be granted based on extenuating, documented, circumstances that prevented a student from achieving one or more of the College of Business admission requirements. Examples of extenuating circumstances may include, but are not limited to: death of a close family member, a medical emergency that required extended hospitalization, or an emotional/mental tragedy.

Appeals are due by the Friday of finals week at 12:00 PM MST.

Submit your completed Appeal for Admission form and supporting documentation to the College of Business in-person: Rockwell Hall West, room 110. Appeals submitted on-time will be reviewed after grades are posted each semester. You will be notified of your appeal status by phone or university email, no later than the day prior to the College of Business “Change of Major Day.”

To submit an appeal, you must submit the following:

☐ Completed Appeal for Admission form
☐ One page narrative explaining your situation and why you did not meet the admission requirements
☐ Supporting documentation (such as a doctor/counselor letter, copy of death certificate, letter of recommendation, etc.). All documentation must be received with your appeal; information received after your appeal submission will not be considered.

Please check the admission requirement(s) you do not meet:

☐ 3.0 cumulative GPA on a minimum of 15 graded credits at CSU
☐ Completion of MATH141 or other calculus course with a B- or better
☐ Completion of ECON202 or AREC202 with a B- or better

Check the box of the concentration you are seeking:

☐ Accounting  ☐ Marketing
☐ Computer Information Systems  ☐ Organization and Innovation Management
☐ Finance  ☐ Real Estate
☐ Financial Planning  ☐ Supply Chain Management
☐ Human Resource Management

FOR OFFICE USE ONLY

Received Date w/ Initials: ______________________________________________________________________________________________________
Appeal Decision:  ☐ Accept  ☐ Deny  ☐ Offered Rock 3.0
Notification Date w/ Initials: ______________________________________________________________________________________________________