About the Business Administration Minor
The business administration minor educates students across the Colorado State University campus on the many aspects of business including: accounting, finance, marketing, and management. The business administration minor consists of 24 credits and is intended to provide students with a solid foundation in business.

Eligible Students
The business administration minor is designed specifically for non-business majors and is available to any undergraduate student at Colorado State University, excluding business students. There are no admission requirements for the business administration minor.

Declaration Process
Attending a 30 minute minor declaration seminar is the only way to declare the business administration minor. It is important to plan ahead as it may take up to 5 business days for the minor to be processed after attending a minor declaration seminar. Students won’t be able to register for most minor courses until the declaration process is complete.

Becoming a Business Administration Major from the Business Administration Minor
Many students will declare the business administration minor while they work to meet the entrance requirements for the business administration major. Several minor courses are accepted to meet business major degree requirements. Students who plan to declare the business administration major should NOT take: ACT205 nor BUS405 as these courses will not transfer to the business major.

NOTE: Undeclared Business Interest students do not need to attend a minor declaration seminar. However, these students have access to register for BUS205, MKT305, and MGT305 ONLY.

Minor Declaration Seminars
All seminars take place in the Bohemian Auditorium. The Bohemian Auditorium is located in the far Southwest corner of Rockwell West (room 116). Please arrive early. No late arrivals, no exceptions.

Fall 2019 Seminar Dates
Thursday, August 22 ............. 10:00 a.m.
Monday, August 26 ............. 11:00 a.m.
Tuesday, August 27 ............. 9:00 a.m.

NOTE: Undeclared Business Interest students do not need to attend a minor declaration seminar. However, these students have access to register for BUS205, MKT305, and MGT305 ONLY.

The minor declaration process is moving online in fall 2019. Check the minor webpage late-September for more information: https://biz.colostate.edu/academics/undergraduate-programs/baminor.

Business Administration Minor Advising
All advising for the business administration minor is conducted via email: businessminors@colostate.edu. Students should include their CSU ID number when communicating. This inbox is checked regularly (Monday - Friday, except on University Holidays) to provide students with a quick reply; please allow up to 3 business days for a response.

Business Administration Minor

Questions?
For questions regarding the business administration minor, email: businessminors@colostate.edu.
Curriculum Information
In order to obtain the business administration minor all minor courses must be passed with a “C” grade or higher, this includes all minor courses completed at CSU or a transfer institution.

The College of Business strictly enforces all prerequisites for the business administration minor curriculum. In order to register for a course, students must have all prerequisites for that course completed before the semester they plan to take it.

There is no limit on the number of credits a student can transfer from another institution to count toward the business administration minor. Note that community college courses can only transfer as 100-200 level courses to CSU. Students choosing to transfer courses from other institutions must independently research potential options and equivalences first, then contact the minor advisors (via email) to confirm equivalencies. To view equivalent courses taken at other institutions please visit: www.transferology.com.

Students planning to take business administration minor courses while studying abroad, please email businessminors@colostate.edu the semester prior to departure (at the latest) to determine if courses abroad will satisfy minor requirements.

<table>
<thead>
<tr>
<th>COURSE</th>
<th>TITLE</th>
<th>PREREQUISITE(S)</th>
<th>SEMESTER(S) OFFERED*</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT205</td>
<td>Fundamentals of Accounting</td>
<td>None</td>
<td>fall, spring, summer</td>
</tr>
<tr>
<td>BUS205</td>
<td>Legal and Ethical Issues in Business</td>
<td>30 credits</td>
<td>fall, spring, summer</td>
</tr>
<tr>
<td>ECON202 (or AREC202)</td>
<td>Principles of Microeconomics</td>
<td>MATH117 (or higher)</td>
<td>fall, spring, summer</td>
</tr>
<tr>
<td>ECON204</td>
<td>Principles of Macroeconomics</td>
<td>MATH117 (or higher); ECON202 or AREC202</td>
<td>fall, spring, summer</td>
</tr>
<tr>
<td>FIN305</td>
<td>Fundamentals of Finance</td>
<td>ACT205; ECON204; 60 credits</td>
<td>fall, spring, summer</td>
</tr>
<tr>
<td>MGT305</td>
<td>Fundamentals of Management</td>
<td>30 credits</td>
<td>fall, spring, summer</td>
</tr>
<tr>
<td>MKT305</td>
<td>Fundamentals of Marketing</td>
<td>ECON 202 or AREC202 or ECON101; 30 credits</td>
<td>fall, spring, summer</td>
</tr>
</tbody>
</table>

GROUP 1: CHOOSE 1

<table>
<thead>
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<th>SEMESTER(S) OFFERED*</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS405a</td>
<td>Contemporary Business Topics: Entrepreneurship</td>
<td>Any 2 courses from the following: FIN305, MGT305, MKT305</td>
<td>semesters vary</td>
</tr>
<tr>
<td>BUS405b</td>
<td>Contemporary Business Topics: International Business</td>
<td>Any 2 courses from the following: FIN305, MGT305, MKT305</td>
<td>semesters vary</td>
</tr>
<tr>
<td>BUS405c</td>
<td>Contemporary Business Topics: Business Information Management</td>
<td>Any 2 courses from the following: FIN305, MGT305, MKT305</td>
<td>semesters vary</td>
</tr>
<tr>
<td>BUS405d</td>
<td>Contemporary Business Topics: Real Estate</td>
<td>Any 2 courses from the following: FIN305, MGT305, MKT305</td>
<td>semesters vary</td>
</tr>
</tbody>
</table>

* Terms listed are when the College of Business anticipates offering each course and should be utilized with the guidance of your academic advisor for future planning purposes. Courses may be offered in terms different than those listed. You should always use the Course Schedule/registration system (via Ram Web) to view the most up-to-date course offerings.

Questions?
For questions regarding the business administration minor, email: businessminors@colostate.edu. Updated: 8/14/19