

Business Administration Minor Checksheet

Support your career, wherever it takes you with coursework that offers the flexibility to enhance any major with the skills that best suit your plans. The Minor in Business Administration allows you to individualize your academic journey to fit your future with the flexibility of four tracks. Develop a broad overview of professional skills or focus on your needs to simultaneously earn a certificate in business-to-business sales, entrepreneurship or music business.

For more information about the Business Administration Minor visit csubiz.com/bizminor or contact an academic advisor at businessminors@colostate.edu.

NOTE:

- Students must complete all Core Curriculum requirements and all requirements from **one** of the Group options (A, B, C, or D).
- Students must satisfactorily complete 21 credits, including **12 or more credits being upper-division** (300- to 400-level).
- Students must achieve a cumulative GPA of 2.000 in all courses used to satisfy the minor.

Courses not completed

— Courses currently in progress

Required courses:

Core Curriculum: Business Foundations [12 credits]

Course	Title	Cr.	Prerequisite(s) ¹	Offered
ACT 205	Fundamentals of Accounting	3	None	FA SP SM
BUS 220	Ethics in Contemporary Organizations	3	CO 150 or HONR 193	FA SP SM
Select 1 course from the following:				
FIN 200	Personal Finance and Investing	3	MATH 101,105,117,118,124,125,126,141 or a higher level calculus	FA SP
FIN 305	Fundamentals of Finance	3	ACT 205 or ACT 210	FA SP SM
Select 1 course from the following:				
MGT 305	Fundamentals of Management	3	None	FA SP SM
MKT 305	Fundamentals of Marketing	3	None	FA SP SM

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Group (A, B, C, or D):

Group A: General Business - Advanced Concepts [9 credits]

Course	Title	Cr.	Prerequisite(s) ¹	Offered
Select 3 courses from the following not previously taken in the Core Curriculum:				
BUS 205	Legal and Ethical Issues in Business	3	None	FA SP SM
BUS 405A	Contemporary Business Topics: Entrepreneurship	3	(FIN 305 & MKT 305) or (FIN 305 & MGT 305) or (MKT 305 & MGT 305)	FA SP
BUS 405B	Contemporary Business Topics: International Bus.	3	(FIN 305 & MKT 305) or (FIN 305 & MGT 305) or (MKT 305 & MGT 305)	As Needed
CIS 200	Business Information Systems	3	None	FA SP SM
FIN 200	Personal Finance and Investing	3	MATH 101,105,117,118,124,125,126,141 or a higher level calculus	FA SP
FIN 305	Fundamentals of Finance	3	(ACT 205 or 210)	FA SP SM
MGT 305	Fundamentals of Management	3	None	FA SP SM
MKT 305	Fundamentals of Marketing	3	None	FA SP SM
MKT 330	Business Customer Relationships	3	MKT 300 or MKT 305	FA SP
REL 360	Real Estate Principles	3	AREC 202 or ECON 202	FA SP SM

Group B: Business-to-Business Selling - Must Declare the Certificate [9 credits]²

Course	Title	Cr.	Prerequisite(s) ¹	Offered
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Required courses:

MKT 330	Business Customer Relationships	3	MKT 300 or MKT 305	FA SP
MKT 362	Professional Selling	3	MKT 300 or MKT 305	FA SP
MKT 363	Sales Management	3	MKT 300 or MKT 305	SP

Group C: Entrepreneurship - Must Declare the Certificate [9-10 credits]²

Course	Title	Cr.	Prerequisite(s) ¹	Offered
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Select 1 course from the following:

BUS 405A	Contemporary Business Topics: Entrepreneurship	3	(FIN 305 and MKT 305) or (FIN 305 and MGT 305) or (MKT 305 and MGT 305)	FA SP
MGT 340	Fundamentals of Entrepreneurship	3	None	FA SP SM

Select 1 course from the following:

ENGR 422	Technology Entrepreneurship	3	MGT 340	SP
MGT 420	New Venture Creation	3	MGT 340	FA
MGT 424/ IDEA 424	Ventures in Social Entrepreneurship	3	MGT 360	FA
MGT 455/ IDEA 455	Designing for Defense	3	Must have taken at least 3 credits from IDEA 310 subtopics and/or IDEA 320 subtopics or MGT 340	FA

Select 1 course from the following:

AM 373	Apparel Design and Retail Entrepreneurship	3	AM 270 and ECON 202	FA (even yrs)
AREC 328	Small Agribusiness Management	3	AREC 202 or ECON 202	FA SP
AREC 428	Agricultural Business Management	3	AREC 305 and (AREC 310 or AREC 311)	FA SP
BIOM 486a	Biomedical Design Practicum: Capstone Design I	4	BIOM300 & BIOM421, CBE320 & CBE442, ECE342 & BIO 431, ECE 311 & ECE 332, or MECH 301B, may be taken concurrently and MECH 307 & BIOM 441, MECH 301A & BIOM 441, or MECH 301 & MECH 307)	FA
CBE 451	Chemical and Biological Engineering Design I	3	CBE 442, may be taken concurrently and CBE 320 with minimum grade of C	FA
CIVE 402	Senior Design Principles	3	CIVE 300 and (CIVE 303 or CHEM 245)	FA
ECE 401	Senior Design Project I	3	(CS 320 or ECE 332) and (ECE 312 or PH 314 and PH 353) and (ECE 342 or ECE 452), all courses passed with a grade of C or higher	FA SP SM
LEAP 310	Creative Industries Career Management	3	None	SP
MECH 486a	Engineering Design Practicum: I	4	(MECH 301 or MECH 301B, may be taken concurrently and MECH 301A) and (MECH 307 and MECH 331 and MECH 344) and (MECH 324, may be taken concurrently or MECH 325, may be taken concurrently).	FA SP SM
MGT 330	Creativity, Innovation, and Value Creation	3	None	FA SP
MGT 360	Social and Sustainable Venturing	3	None	SP

Group D: Music Business- Must Declare the Certificate [9 credits]²

Course	Title	Cr.	Prerequisite(s) ¹	Offered
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Required courses:

BUS 361	Principles of Music Marketing	3	None	FA SP
BUS 362	Making Money in Music	3	None	FA SP
BUS 363	Concerts & Live Events	3	None	FA SP

¹ Additional coursework may be required due to prerequisites. All course prerequisites are strictly enforced and must be completed prior to the start of the desired course. All override requests must be made to businessminors@colostate.edu. Courses may be restricted to specific class levels.

² To declare the certificate email businessminors@colostate.edu, include your full name, CSUID, and the certificate you wish to declare.