

## MBA Approved Elective Course Options *(Effective Fall 2011)*

Elective course options are designed to enhance your educational experience in the MBA program. It is your choice how you space these credits in the program and which classes from the following approved list of electives that you choose. Elective offerings include the following categories of classes.

### MBA Curriculum Preparation

The following five tutorial classes are designed for skill building in areas where students may have an academic weakness. They are graded satisfactory/unsatisfactory. Students are provided access shortly after registration and have until the end of the semester to complete the tutorials.

<b>BUS 690B Accounting Tutorial</b> (1 Credits – Fall, Spring & Summer)	Prepares students without an accounting background for BUS615 Accounting. The tutorial assumes a student has no accounting foundation and helps to build that foundation prior to BUS615 beginning.
<b>BUS 690B Excel Tutorial</b> (1 Credits – Fall, Spring & Summer)	This tutorial is designed to give students the Excel skill sets needed not only at a basic level but it develops skills up through the intermediate level. It is recommended for preparation for BUS601: Business Decision Making, which has a heavy Excel component as do many of the MBA classes.
<b>BUS 690B Finance Tutorial</b> (1 Credits – Fall, Spring & Summer)	This tutorial covers financial statements, cash flows, financial ratios, time value of money, and business valuation. Students are encouraged to complete this tutorial preceding or concurrent with BUS 640 Financial Principles and Practice and BUS 641 Financial Markets and Investments.
<b>BUS 690B Mathematics for Managers Tutorial</b> (1 Credits – Fall, Spring & Summer)	Students who are unsure of their business math skills should consider this tutorial that covers algebra, calculus, some finance, and quantitative methods.
<b>BUS 690B Quantitative Methods Tutorial</b> (1 Credits – Fall, Spring & Summer)	This tutorial will introduce students to the language of statistics as well as some of the basic tools and techniques in Excel. Students are encouraged to take this tutorial to prepare for BUS601 Business Decision Making and BUS650 Supply Chain Management.

### Professional Enrichment

This category of classes offer students the ability to enhance their curriculum through varied opportunities such as traveling internationally, attending a symposium on campus and exploring other topics of interest. BUS 690A courses are graded satisfactory/unsatisfactory.

<b>BUS690A Opt-in International Business Study Trip</b> (1-2 Credits - Summer)	Spend 7-10 days in an international location meeting with business leaders, learning international business culture, and becoming acclimated to environments different from your own. Destination will vary each year.
<b>BUS690A Leadership Symposium</b> (1 Credits – Spring & Summer)	A multi-day symposium offered to all graduate business students focuses on topics under the general header “Leadership” with a unique emphasis explored during each event.
<b>BUS690A Career Management</b> (1 Credit – Fall, Spring & Summer)	This course consists of personal career assessment and content designed to focus your career search efforts as well as develop your career potential, communication and networking skills, and personal marketability.
<b>BUS690A Services Marketing: Marketing the Invisible</b> (1 Credit – Fall, Spring & Summer)	This course will provide an overview of services marketing as well as assessing and improving service delivery.
<b>BUS690A Special Topic Workshops</b> (1 Credits – Fall, Spring & Summer)	Special topic workshops can be offered on various current topics in business. Past offerings have included “Insight for Action - The Keys to Business Sustainability” (Spring & Summer 2011)

## Finance Certificate

Finance certificate classes provide students a broader knowledge in advanced corporate finance, international finance, and financial institutions and credit markets. With seminar-style courses that are offered pass or fail, this certificate is an ideal complement to the MBA degree program for students seeking to establish finance as an area of specialty. Students who complete four credits of BUS 690F courses will earn a non-transcripted Finance Certificate.

<p><b>BUS690F Advanced Corporate Finance</b> Pre-requisite: BUS640 (2 Credits Fall, Spring &amp; Summer)</p>	<p>The objective of this class is to provide the student with an understanding of the risks facing a corporation and how the financial manager can work to mitigate those risks.</p>
<p><b>BUS690F Corporate Risk Management</b> (1 Credit Fall, Spring &amp; Summer)</p>	<p>This course will survey a variety of topics related to corporate risk management including: the role and function of insurance and risk management for businesses enterprises; identification, measurement, and tools for managing of liability, property, and employee risks.</p>
<p><b>BUS690F Advanced Investments: Futures and Options</b> Pre-requisite: BUS640; Co-requisite: BUS 641 (1 Credit Fall, Spring &amp; Summer)</p>	<p>The course covers issues dealing with the analysis and pricing of derivative securities, which can be defined as legal contracts whose value is derived from some underlying asset. Common derivative securities include futures, options and swaps, with values linked to stock, bonds and commodities.</p>

## Computer Information Systems (CIS) Certificate

CIS certificate courses allow students to advance their knowledge of computer information systems by learning the strategic role and management of technology and projects. Courses are letter graded. Students who complete nine credits from the courses below will earn a non-transcripted Computer Information Systems Certificate.

<p><b>1a) CIS600 Information Technology and Project Management</b> (3 Credits -Fall)</p>	<p>Strategic role in and management of information technology and software development projects.</p>
<p>Or</p>	
<p><b>1b) BUS 690C - Contemporary Issues - Info Systems: Advanced Project Management and PMI Exam Preparation</b> (3 Credits-Spring)</p>	<p>This course will provide participants with advanced tools and techniques to strategically execute projects, programs and portfolios. Participants acquire the skills to incorporate advanced risk management, change movement, and performance/control measures in cross-functional projects.</p> <p>At the conclusion of this class, participants will be prepared to sit for the PMI exam for Project Management Professional Certification. The Advanced Project Management course is also relevant to those interested in the CAP-M designation.</p>
<p><b>2) CIS610 Software Development Methodology</b> (3 Credits -Fall)</p>	<p>Methods for all phases of software development focusing upon the establishment of economical software that is reliable and cross platform.</p>
<p><b>3) BUS 690C Business Intelligence</b> (3 Credits-Summer)</p>	<p>Business intelligence refers to the harnessing of these vast data stores to solve problems, enhance decision-making and discover new opportunities. This course will focus on the concepts, techniques and technologies that managers can use to transform, analyze, mine, and view data for the purpose of deriving business value from it.</p>