THE ACCOUNTING ROADMAP TO SUCCESS
TRANSFORMING LIVES

Colorado State University
COLLEGE OF BUSINESS
Department of Accounting
Greetings from the Accounting Department at Colorado State University! My name is Audrey Gramling and I have the pleasure of serving as the Accounting Department Chair at CSU.

An important priority of CSU’s Accounting Department is to ensure the best possible placement outcome for each of our accounting graduates. We work towards that priority by preserving our legacy and investing in the future of the accounting profession. We are preparing our accounting students to become the future of the accounting profession!

Overall, the growth and reputation of the accounting program continue to be strong. The accounting program is truly a cornerstone program, and I am excited to continue to build on the foundation that is already in place because of the support and commitment of our many alumni, friends and other stakeholders!

Please explore the opportunities in the Accounting Department and feel welcome to contact me if you would like further information.

Warm regards,

Audrey A. Gramling
Professor and Chair
Department of Accounting
audrey.gramling@business.colostate.edu
WHAT IS ACCOUNTING?
SUCCESSFUL STUDY APPROACH

A STRONG ACADEMIC RECORD IS CRITICAL TO YOUR CAREER SUCCESS. REPETITION IS CRITICAL TO ACADEMIC SUCCESS. THIS SUCCESS CAN BE ACHIEVED BY FOLLOWING THIS APPROACH TO STUDY:

1. Before class, read the assigned chapter to be familiar with the concepts.

2. Attend class, listen to the lecture/discussion, and work all in-class exercises.

3. Reread the assigned chapter throughly and create a condensed outline of the chapter.

4. Complete your homework assignments while referring back to similar examples in the chapter and your class notes.

5. Review the chapters, assignments and complete additional exercises before each exam. Don’t rework the same problem over and over. You cannot be successful in an accounting class by just memorizing.

6. Practice! You need to understand all of the material, not just memorize it. Exams are designed to measure your understanding. You can find sample problems in your class materials and outside resources.

7. Work with a tutor, even if you think you know the material.
GUIDANCE BY YEAR

FRESHMAN & SOPHOMORE
- Meet with your academic advisor to develop a plan of study.
- Build academic credentials early – start your college career strong.
- Visit the Career Management Center in 210 Rockwell Hall West to start building your resume.
- Join Professional Accounting Society (PAS) while enrolled in ACT 210.
- Start building your professional network by participating in relevant networking activities.
- Learn what you need for a successful accounting related career.

JUNIOR
- Visit the College of Business Career Management Center to learn about the Handshake job posting system.
- Register on Handshake (after developing solid resume) at https://colostate.joinhandshake.com.
- Participate in one or more mock interviews.
- Join Beta Alpha Psi while enrolled in ACT 220 or no later than ACT 311.
- Be actively involved in BAP (officer positions, committees) or PAS.
- Attend Meet the Firm event in the fall.
- Continue to network and attend all recruiting and networking events.
- Participate in development and leadership opportunities (case-studies, merit work-study, community and campus involvement).
- Apply for Summer Leadership Programs (SLPs).
- Attend all SLPs to which you were invited.
- Take the GMAT between junior and senior year (required for MAcc Program).
- Maintain strong academic credentials.
- Apply for scholarships.
- Map out your 150 hour plan.
- Plan your timing to take the CPA exam.

SENIOR
- Maintain active involvement in BAP (officer positions, committees) or PAS.
- Maintain active involvement in networking and recruiting.
- Interview for an internship early in the fall semester.
- If necessary, retake GMAT by the end of December.
- Apply for the MAcc program.
- Apply for a GTA position.
- Apply for scholarships.
- Intern during spring, summer, or fall semester.
BETA ALPHA PSI (BAP)

WHAT IS BAP?
Beta Alpha Psi is an international honorary organization for accounting and information systems professionals. The primary objective of Beta Alpha Psi is to encourage and give recognition to scholastic and professional excellence in the accounting field. This includes promoting the study and practice of accounting, providing opportunities for self-development, service and association among the members and the practicing professionals, and encouraging a sense of ethical, social, and public responsibility.

REQUIREMENTS FOR CANDIDACY:
• Enrolled in or completed at least ACT 220 or CIS 210
• Must have a cumulative 3.0 GPA or a 3.25 on most recent 30 semester hours.
• Minimum one semester of candidacy before eligible for membership

You can find more information about Beta Alpha Psi at http://www.business.colostate.edu/bap/

REQUIREMENTS FOR A CANDIDATE TO BECOME A MEMBER:
• Completed at least one upper division ACT or CIS course
• Attained a cumulative GPA of 3.0 in upper division ACT or CIS courses
• Attained a cumulative GPA of 3.0 in all subjects or a 3.25 on most recent 30 semester hours
• Completed six hours of community service activities and eight hours of professional activities in the semester preceding membership

BENEFITS:
Participating in BAP allows you to network with accounting professionals, which is the ultimate pathway to participating in a Summer Leadership Program, obtaining an internship, and a full-time career position.

HOW TO APPLY:
Attend the Information Meeting events (usually the second Tuesday evening of the semester) for more details and to learn how to apply.

WHEN TO JOIN:
Applications are accepted at the beginning of every fall and spring semester. Generally, the application deadline is two weeks after the Information Meeting. Join while enrolled in ACT311 or CIS320!

PROFESSIONAL ACCOUNTING SOCIETY

WHAT IS THE PROFESSIONAL ACCOUNTING SOCIETY?
The Professional Accounting Society (PAS) is an organization managed by Beta Alpha Psi for students interested in accounting, but unable to join Beta Alpha Psi. PAS is viewed as the pathway to Beta Psi; therefore, this organization is a great way for freshmen and sophomores to become engaged with Beta Alpha Psi prior to becoming eligible for membership. Students may continue as PAS members throughout their academic career at CSU.
BENEFITS:
PAS members are invited to all Beta Alpha Psi professional meetings, including the light dinner that is served prior to each meeting. Membership in PAS and attendance at these meetings will give you invaluable insight to opportunities in accounting. In addition, PAS status will distinguish you among your peers and can give you a jump start on making contacts for internships.

HOW TO APPLY FOR MEMBERSHIP:
Attend the Beta Alpha Psi Informational Meeting (usually the second Tuesday evening of the semester) for more details and to learn how to apply.
WHY ACCOUNTING?

The accounting profession is experiencing demand for accounting professionals who can meet the challenges of a dynamic and global marketplace. Today’s accountants are important members of their organizations, using their business expertise, communication and interpersonal skills, and accounting knowledge to improve organizational decision-making. Accountants play a key role in the continued growth of a prosperous society.

WHAT ARE A FEW CHARACTERISTICS THAT ARE COMMON AMONG SUCCESSFUL ACCOUNTANTS?

- Critical thinking and analytical skills – ability to not only work well with numbers, but to understand what they mean.
- Ethical decision making skills – ability to apply proper ethical framework to various business decisions.
- Information Technology Skills – ability to use information technologies to accomplish financial tasks.
- Research skills – ability to find and focus on relevant facts while ignoring other information coupled with traits of curiosity and flexibility.
- Interpersonal and Communication skills – ability to communicate verbal or written information effectively. Strong interpersonal communication skills are critically important to successful interaction with colleagues, managers, and clients.

WHAT CAN YOU DO WITH AN ACCOUNTING DEGREE?

The number and quality of opportunities that exist for a person with an accounting degree are impressive, exciting, and diverse. Paths in accounting include, but are not limited to, careers in:

- Managerial (corporate) Accounting
- Government / Not-for-profit Accounting
- Tax Accounting
- Advisory and Risk Management
- Forensic Accounting
- Internal and External Auditing
CAREERS IN MANAGERIAL ACCOUNTING

Managerial accounting, also known as industry or corporate accounting, is the discipline of providing accounting or financial analysis services within an organization, which range from cost accounting, bookkeeping, accounts receivable, financial statement preparation, budgeting and forecasting, financial analysis, and advising management on appropriate courses of action based on relevant accounting information such as cost efficiencies.

BENEFITS OF CAREERS IN MANAGERIAL ACCOUNTING:
There are many different types of job opportunities in this discipline and all companies have some degree of need for internal accounting services. Working as a management accountant for an organization gives you an internal perspective of how the business operates and its industry.

JOB OPPORTUNITIES IN MANAGERIAL ACCOUNTING:
Cost accountant, bookkeeper, internal accountant, internal auditor, financial analyst, tax accountant, management accountant, and more.

COMPANIES THAT EMPLOY MANAGERIAL ACCOUNTANTS:
Virtually all companies need some degree of internal accounting services, ranging from Fortune 500 companies to small privately owned businesses.

ACT COURSES THAT COVER MANAGERIAL ACCOUNTING CONCEPTS:

ACT 220 – INTRO TO MANAGERIAL ACCOUNTING
ACT 321 – COST MANAGEMENT
ACT 350 – ACCOUNTING INFORMATION SYSTEMS

CERTIFICATIONS RELEVANT TO MANAGERIAL ACCOUNTING:
CERTIFIED MANAGEMENT ACCOUNTANT (CMA)
CERTIFIED INTERNAL AUDITOR (CIA)
CERTIFIED PUBLIC ACCOUNTANT (CPA)

If you would like more information about opportunities in managerial accounting, please contact Bill.Rankin@business.colostate.edu or visit the Career Management Center.
WHAT IS GOVERNMENT/NOT-FOR-PROFIT ACCOUNTING?
The discipline of accounting that deals with governmental or not-for-profit organizations. The accounting and auditing standards for GNP entities differ from their corporate counterparts.

BENEFITS OF CAREERS IN GOVERNMENT/NOT-FOR-PROFIT ACCOUNTING:
There are numerous opportunities in GNP, since the vast number of state and local governments, not-for-profit organizations, and federal agencies throughout the United States require accountants and auditors.

JOB OPPORTUNITIES IN GOVERNMENT/NOT-FOR-PROFIT ACCOUNTING:
Accountant, auditor, finance director, financial manager, executive director

ORGANIZATIONS THAT EMPLOY GOVERNMENT/NOT-FOR-PROFIT ACCOUNTANTS:
State and local governments, special districts, federal agencies, federal government, not-for-profit organizations – voluntary health and welfare organizations, colleges and universities, health care organizations

ACT COURSE(S) THAT COVER GOVERNMENT/NOT-FOR-PROFIT ACCOUNTING CONCEPTS:
ACT 570 – GOVERNMENTAL AND NONPROFIT ACCOUNTING

CERTIFICATIONS RELEVANT TO GOVERNMENT ACCOUNTING:
Certified Government Financial Manager
Certified Public Finance Officer
Certified Government Auditing Professional

If you would like more information about opportunities in GNP accounting, please contact Suzanne.Lowensohn@business.colostate.edu or visit the Career Management Center.
DIFFERENCES BETWEEN EXTERNAL AUDIT, TAX, AND CONSULTING?

These are all offered at most public accounting firms; and while they are similar in that they are a client service, they are different in nature.

**AUDIT**

Involves examining a company’s financial statements in order to give an opinion on whether they are presented “fairly,” in conformity with Generally Accepted Accounting Principles. Publicly traded companies are required by law to release audited financial statements. Non-public companies may do so in order to secure a bank loan, for example.

Typically, auditors travel for their work, be it locally, nationally, or internationally, and spend more time on the client site than in the office. They also experience client interaction and work in teams.

Auditors gain both a broad and deep understanding of how businesses operate and as such, after significant auditing experience they are often highly sought after for high level accounting positions in industry (e.g., Controller, CFO, etc.).

**TAX**

Involves preparing tax returns for business entities, individuals, and other organizations. It can also involve consulting-type work surrounding tax implications of particular business decisions. Individuals and organizations are required by law to submit tax returns to the IRS.

Typically, tax accountants work more at the office than offsite. They often work closely with other staff, managers, and occasionally clients.

Tax accountants gain a solid understanding of tax law and regulations, how they could potentially impact a client, and strategic methods for minimizing tax liability.

**CONSULTING**

Is very broad and can include many services such as general business and information technology risk transformation, IT assurance, internal audit, internal controls testing, and performance improvement in areas of finance, supply chain, and customers. These services help companies protect their business, improve performance, and enable change.

Consulting professionals often work at the client site, whether it be locally, nationally, or internationally. As such, there is often a lot of travel associated with this type of career. Similar to audit, there is a lot of client and team interaction. Consulting is a constantly changing and evolving field and includes a very diverse range of services. Many services are considered to be positioned between management strategy consulting and systems integration and implementation consulting.
WHAT IS A PUBLIC ACCOUNTING / PROFESSIONAL SERVICES FIRM?

Public accounting / professional services firms deliver many services including audit, tax, consulting, financial advisory, forensics, risk management, tax, and related services across many industry sectors. These firms provide services to many types of clients including public companies, private companies, not-for-profit organizations, governmental entities, and individuals.

BENEFITS OF CAREERS IN A PUBLIC ACCOUNTING/PROFESSIONAL SERVICES FIRM:

The services provided are in high demand by companies everywhere. Public accounting offers challenging and rewarding work, as well as incredible experience. As it is a client service industry, the work is often dynamic and diverse. Professionals in this discipline are often highly sought after by companies for high level management positions due to their diverse and solid experience.

JOB OPPORTUNITIES IN PUBLIC ACCOUNTING:

Auditor, tax preparer, advisory consultant, and business and IT consultant.

FIRMS:

Large international firms
National firms
Regional firms
Local Firms

RELEVANT CERTIFICATIONS:

Certified Public Accountant
Certified Information Systems Auditor
Certified Internal Auditor

If you would like more information about working in public accounting, please contact Don Samelson at Don.Samelson@business.colostate.edu, or visit the Career Management Center.
SUMMER LEADERSHIP PROGRAMS (SLPs)

WHAT ARE SLPS?

Summer Leadership Programs are events held by all of the large international public accounting firms and several of the national, regional, and local public accounting firms. They are traditionally one- to four-day programs in which you travel (usually to the firm’s office) to learn about the firm, its services, and its culture. These programs help firms identify promising candidates and also help students identify firms they are interested in.

The large international public accounting firms hold both local and national SLPs. Local programs are typically held at the firm’s Denver office and national programs can be held anywhere in the United States. National programs are much more selective with only about 100–400 students per firm invited yearly from across the nation.

BENEFITS OF PARTICIPATING IN SLPs:

• Excellent opportunity to take the first steps toward a potential internship/full-time position.
• Distinguishes you amongst your peers and gives you a competitive edge in recruiting.
• Gives you invaluable opportunities to meet with people, learn about firm culture, and explore different service lines.
• Opportunities to network with professionals and other students.
• Interesting and distinguished speakers.
• Participating in fun and engaging team-building activities.
• May result in early offer or exemption from first and/or second round interviews.*

* This is not certain and is up to the discretion of the firm; oftentimes a firm will get to know a student very well through the SLP and decide to grant an exemption from interviewing and/or extend an early offer.

WHEN TO APPLY:

The application process takes place in February and the SLPs are scheduled sometime in the following summer months. Students should apply in the spring semester of their junior year and attend the programs in the summer between their junior and senior year (or two years prior to being eligible for full-time employment).

Please visit the Career Management Center in 210 Rockwell Hall West for more information about SLPs.
ACCOUNTING INTERNSHIPS (FOR PUBLIC ACCOUNTING)

TYPICAL TIMING OF INTERNSHIPS FOR PUBLIC ACCOUNTING FIRMS:

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<th>JAN.-APR.</th>
<th>MAY-AUG.</th>
<th>SEPT.-DEC.</th>
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<td>TAX</td>
<td>busy season</td>
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<tr>
<td>CONSULTING</td>
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BENEFITS OF DOING AN INTERNSHIP:
- Often results in job offers
- Offers tremendous experience and training
- Gives invaluable insight into working for a firm full-time
- Generous compensation
- Can receive up to six academic credits that count as upper-division ACT elective credits

BUSY SEASON VS. NON-BUSY SEASON INTERNSHIPS:
While summer internships are great experiences, firms prefer students to apply for busy season internships if it works for them. Not only is there a greater need during busy season, but a busy-season internship is better experience and is more reflective of what you would be doing as a full-time staff.

If you are interested in doing a busy season internship, consider adjusting your schedule by doing things like graduating a semester early, staying an extra semester, or taking a semester off, and making up classes over the summer or online. Beginning Spring 2015, the Accounting Department will offer online courses during Spring semester so that students can complete a busy season internship and can take courses online.

CPA ELIGIBILITY:
With the laws in Colorado, the firms are hiring students that will graduate with 150 credit hours.

WHEN TO DO AN INTERNSHIP:
Most firms prefer students to intern with them one year before when they would be eligible for full-time employment. For students pursuing a MAcc, this means that it would be best to apply for an internship in the winter/summer/fall preceding the MAcc Program.

Please contact firm recruiters for internship opportunities. Contact Kristen Reilly at Kristen.Reilly@business.colostate.edu, if you have any questions about receiving academic credit for your internship.
BEN COUNTER
Internal.Audit.April15@business.colostate.edu
(555) 555-5555

Bilingual in Spanish and English

OBJECTIVE: To obtain an auditing internship for summer 20XX

EDUCATION
Colorado State University, Fort Collins, CO December 20XX
Bachelor of Science: Business Administration Major GPA: 3.94
Concentration: Accounting Overall GPA: 3.73
• Completing Master of Accountancy Degree December 20XX

Northeastern Junior College, Sterling, CO August 20XX - May 20XX
• Completed general education classes as high school junior and senior GPA: 3.9

RELATED ACCOUNTING EXPERIENCE
A Tax Preparation Business, Fort Collins, CO January 20XX- April 20XX
Tax Preparer
• Prepared over 200 income tax returns during semester
• Worked over 40 hours a week while maintaining full academic workload
• Created relationships with low income Spanish speaking families within the community by successfully utilizing bi-lingual abilities
• Achieved 100% accuracy with all filed tax returns

ACTIVITIES
Beta Alpha Psi August 20XX – Present
Vice President / Member
• Organized Meet the Firm Night including contacting companies and volunteers
• Increased firm participation by 20% from previous year

Colorado State University Athletics April 20XX- April 20XX
Cheerleader
• Represented CSU at over 35 community events
• Assisted with CSU fundraisers that successfully raised over $60,000
• Volunteered over 250 hours per semester for community and fundraiser events

Golden Rams Participant August 20XX - August 20XX

CUSTOMER SERVICE EXPERIENCE
A Restaurant, Greeley, CO July 20XX - Present
Waiter

A Professional Job, Sterling, CO January 20XX - May 20XX
Administrative Assistant

(For cover letter information contact Career Management Center)
Note: This is just a sample resume, demonstrating how the formatting could look.
For specific resume assistance see Career Management Center.
WHY SHOULD YOU ENROLL?

- The CSU Master of Accountancy Program is AASCB accredited.
- MAcc students have a higher success rate on the Uniform CPA Exam.
- Students who enroll in the MAcc Program are more competitive candidates from a recruiter’s perspective.
- MAcc graduates progress faster in their careers.
- Students gain excellent research, oral, and written communication skills, which are highly valued by today’s employers.
- MAcc students enjoy a great deal of flexibility through both full-time and part-time schedules that accommodate their needs.

ABOUT THE MAcc PROGRAM:

- The CSU MAcc Program is a 30 semester hour non-thesis degree program.
- The MAcc can be completed in as little as one year of full-time study.
- In addition to the core required courses in the major subfields of accounting, students may opt for a specialized focus in taxation. This field is a well-established specialty of our department and is excellent preparation for work in financial and tax planning.

ELIGIBILITY REQUIREMENTS FOR ADMISSION:

- A four-year undergraduate degree or equivalent from an accredited institution with a cumulative GPA of at least 3.25 on a 4.0 scale
- An acceptable score on the GMAT (may be waived in special circumstances) and the TOEFL or IELTS for international students
* There are several prerequisite courses for admission consideration to this program

For more information, please contact Don.Samelson@business.colostate.edu. Also, look for the Master of Accountancy brochure or visit http://www.CSUMAcc.com
### APPLYING TO THE MAcc PROGRAM & TAKING THE GMAT

#### WHAT

**is the GMAT?**

The Graduate Management Admission Test is a standardized test used as criteria for admission into graduate business programs throughout the United States.

*Sections on the exam:*

- **Analytical Writing Assessment**
- **Integrated Reasoning**
- **Quantitative**
- **Verbal**

Scores range from 200 to 800. This raw score is comprised solely of performance in the Quantitative and Verbal sections of the exam. The Analytical Writing Assessment and Integrated Reasoning sections are scored separately and do not affect your raw score.

Generally, MAcc candidates should attempt to gain at least a 600.

#### TO BEGIN

**the application process, contact the MAcc advisor at (970) 491-4612, or at MAccAdvisor@business.colostate.edu.**

A full checklist of application requirements is available at: [http://biz.colostate.edu/macc/admissions/Pages/default.aspx](http://biz.colostate.edu/macc/admissions/Pages/default.aspx)

#### TO REGISTER FOR THE GMAT

Go to [http://www.mba.com/](http://www.mba.com/)

#### WHEN

**should I take the GMAT?**

Students should take the GMAT as early as possible to allow more time to retake it if their desired score is not achieved.

#### HOW TO STUDY

Websites that serve as good resources for review materials, tips for success, and other information are:


Online practice tests are available to students when they register for the exam.

GMAT review materials are available at most bookstores. More extensive review materials can be purchased online.
WHAT IS THE CPA EXAM?

- The Uniform CPA Exam is one of the “Three E’s” – Education, Examination, and Experience – that are required for licensure as a Certified Public Accountant.
- The CPA Exam is divided into four sections:
  - Financial Accounting and Reporting (FAR)
  - Business Environment and Concepts (BEC)
  - Auditing and Attestation (AUD)
  - Regulation (REG)

EDUCATIONAL REQUIREMENTS FOR CPA LICENSURE

Requirements to sit for the CPA Exam and be licensed as a CPA vary by state. In Colorado:

On and after July 1, 2015, a person meets the educational requirements necessary to be issued a certificate of CPA if the applicant:

- Has a baccalaureate or higher degree conferred by an accredited college or university with an accounting program approved by the board or has a baccalaureate with a non-accounting concentration supplemented by what the board determines to be the equivalent of an accounting concentration, including related courses in other areas of business administration; and
- Has completed at least 150 semester hours of college education approved by the board (including a course in accounting ethics and an advanced auditing course).

Please note that in order to apply for a CPA license in Colorado, you must pass the AICPA Ethics Exam in addition to passing the Uniform CPA Exam.

For more information, including details on experience requirements and ethics exam requirement, please visit www.dora.state.co.us/accountants, click on the “Laws, Rules and Policies” tab on the left hand side of the page, and under the “Laws” section, click on the “Accountants Practice Act.”
OTHER RELEVANT CERTIFICATIONS

Certifications are a great way to distinguish yourself and highlight your expertise. They should be considered as they relate to your career goals. Many employers assist their employees in paying for some or all of the review materials and examination fees.

Here are but a few certifications apart from the CPA that could assist you in your specific career objectives:

- Certified Management Accountant (CMA)
- Certified Fraud Examiner (CFE)
- Certified Government Financial Manager (CGFM)
- Certified Public Finance Officer (CPFO)
- Certified Government Auditing Professional (CGAP)
- Certified Information Systems Auditor (CISA)
- Certified Information Technology Professional (CITP)
- Certified Financial Manager (CFM)
- Certified Financial Planner (CFP)
- Certified Internal Auditor (CIA)
- Enrolled Agent (EA)
- Certified Payroll Professional (CPP)
- Forensic Certified Public Accountant (FCPA)
- Certified Forensic Accountant (Cr.FA)
- Certified Bank Auditor (CBA)
- Accredited Petroleum Accountant (APA)

This list is not comprehensive, but illustrates many different types of certifications you can pursue as an accountant. For more information on these or other relevant professional certifications, please visit: http://wserver.scc.losrios.edu/burbagg/CPALinks.html or research various certifications online.
HELPFUL RECRUITING HINTS

• Get involved with recruiting as early as you can – sophomore year or beginning of junior year.
• Join the BAP Associate Program and Beta Alpha Psi as soon as you are eligible in order to begin making recruiting contacts for internships.
• Build relationships with recruiters and firm employees; these relationships are key to getting an internship offer.
• Recruiters invite students involved in BAP to socials/recruiting events.
• Recruiters look for students with good grades, good communication skills and leadership experience.
• Pursue an internship with a firm in the city where you want to work full-time. Recruiters hire their full-time staff with their prior year interns.
• Attend all socials sponsored by a firm located in the city you want to work full-time. Even if you cannot stay the entire time, you must at least make an appearance at all socials/events.
• Email your recruiting contacts after a social/event expressing your appreciation for the social/event.
• Ensure all communication with recruiters and firm employees is professional, polite, thoughtful, and genuine.
• Respond to any and all emails from any recruiter or firm employee as promptly as possible.
• Apply to all Summer Leadership Programs... remember what these can do to help start your career.
• Attend all SLPs for which you receive an invitation.
• If it is not possible to attend a SLP, inquire about an office visit during the summer before fall internship interviews.
• Act and dress in a professional manner; dress conservatively.
• Do not consume alcohol at socials/events.
• Reach out to trusted professors for advice on specific questions or issues.
• Take advantage of the services offered in the Career Management Center in 210 Rockwell Hall West.